

## **WBHM Information**

**In order to comply with the provisions of the Corporation for Public Broadcasting Community Service Grant General Provisions and Eligibility Criteria, WBHM is providing the following information**

### **WBHM OPEN MEETINGS POLICY**

In order to comply with the open meetings requirements of the Communications Act of 1939, 47 USC 396, et seq., as amended and the Corporation for Public Broadcasting (“CPB”) Certification Requirements, WBHM observes an open meetings policy that applies to all meetings of the Board of Directors of its licensee, the Board of Trustees of the University of Alabama for the University of Alabama at Birmingham.

#### **Open meetings.**

All meetings of the Board of Trustees, including their committees, during which official WBHM business is being conducted, will be open to the public preceded by a reasonable notice to the public at least one week in advance, except in the event of an emergency. The notice shall state the dates, locations and times of the meetings. If meetings are held telephonically, via video conference or via the internet, accommodations for public observation will be made and indicated.

#### **Reasonable notice.**

WBHM will post a notice on its website at [www.wbhm.org](http://www.wbhm.org) of all applicable meetings and make on-air announcements on at least three consecutive days once each calendar quarter explaining this policy and providing information about how the public can obtain information regarding specific dates, times and locations. Notice of the meetings will also be provided via letter, email, or phone, if specifically requested by a particular person.

#### **Closed Sessions.**

Portions of the meetings or entire meetings may be closed to consider matters relating to individual employees, proprietary information, litigation and other matters requiring confidential advice of counsel, commercial or financial information obtained from a person on a privileged or confidential basis, or the purchase of property or services whenever premature exposure of such purchase would compromise the business interests of WBHM. Notice of closed meetings will be made in the same manner as all open meeting notifications. If a meeting is closed to the public for any of these permissible reasons, a written statement containing an explanation of the reasons for closing the meeting will be made publicly available, within a reasonable period of time, afterwards.

#### **No Pre-Registration Required.**

Persons who desire to attend WBHM meetings will not be required to register or provide information in order to attend a meeting. However, in some instances, security protocols or other procedures may require attendees to provide identification.

